

## Safety Manager

Title	Safety Manager
Division	Safety
Office Location(s)	Benton
Offices Supported	ALL
Reports To	Regional Safety Manager
Direct Reports	N/A
Last Updated	December 2021

### Summary:

- Safety Managers are responsible for the overall implementation of River City Construction's Safety & Health Procedures across their respective projects. This includes attending any site meetings, performing safety audits, working with jobsite leadership, and contributing to the overall project safety. Safety Managers are responsible for monitoring and actively mitigating operational, safety, and environmental risks. Meeting with clients regarding safety is also a crucial component of this position. The prime responsibility is to ensure compliance with standards pertaining to safety required by the contractor, client, Federal, State and Local regulations.

### Key Functions:

- **Promoting Safety Leadership:** Safety Managers are the continuous driving force for River City Construction's Safety Culture. Promoting buy-in at all levels of management is crucial to this concept. Safety Managers will help to facilitate an environment where all individuals make safety a responsibility of their work.
- **Maintaining Documentation:** Continuous monitoring of all safety related documents, reports, and issues to keep them updated.
- **Proactive Auditing:** Hazard recognition is a priority in this role. Safety Managers are expected to audit multiple jobsites to ensure overall compliance. Establishing effective communication structures with multiple levels of site leadership would also be involved with these site visits.
- **Project Training:** Continuation of training is a crucial responsibility of the role. Whether directly involved in the training or helping to facilitate it, a Safety Manager will ensure all employees remain current as needed. Also, looking ahead and implementing new training that is either needed or required.
- **Incident Investigation:** This role must be experienced in effective accident investigation processes. Being able to perform in-depth evaluations of what occurred,



Getting the appropriate parties involved, and assigning corrective actions that will effectively reduce/eliminate the chance of a reoccurrence.

- **Project Lead:** Ensure Operations Management is provided with effective safety coaching, training and advice, that will both deliver a safe and efficient work environment for all employees, customers and the public. Maintain a positive safety culture on the projects that promotes involvement from the top down.
- **Relationships and Partnerships:** Develop, foster, and administer strategic relationship initiatives with Clients, Subcontractors, and River City employees that align with the Company Safety Culture.

### **Qualifications:**

- 3+ years' experience
- 4-year degree preferred
  - B.S. Occupational Safety & Health or Similar Field is ideal
- Strong organization skills, good time management, professionalism, and ability to work well with others. Sense of selflessness / humility / enterprise first mentality, emotional and social intelligence.
- Certifications/Licenses required = OSHA 30 Hour - Construction
  - Preferred: BCSP Certifications
- Non remote position: The position will be based out of the local office in Benton, Illinois with most of the time being spent onsite supporting the local projects.

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### **Benefits:**

- Employer paid Medical Benefits
  - Elective benefits available also: Dental, Vision, FSA
- Company provided vehicle, laptop, and cell phone
- 401k with company match
- Vacation, Paid Holidays, and PTO
- Tuition Assistance Program
- Annual company performance bonuses



This job description in no way states or implies that these are the only duties to be performed by the associate(s) incumbent in this position. A review of this job description has excluded the marginal functions of the position that are incidental to the performance of the fundamental job duties. All duties and responsibilities are essential job functions and requirements and are subject to possible modification as necessitated by business demands. To perform this job successfully, the incumbent(s) will possess the knowledge, skills, and abilities to perform each job duty proficiently. The requirements listed in the document are the minimum levels of knowledge, skills, or abilities.

This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.

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Associated received: \_\_\_\_\_

Department manager: \_\_\_\_\_

Human resources: \_\_\_\_\_

Submitted on: \_\_\_\_\_